Past Performance Questionnaire

Please complete this questionnaire for the EPA Brownfields Training Program RFP

Click here to enter text.

Name of organization for which the questionnaire is being completed:

Click here to enter text.

Name of individual providing information:

Click here to enter text.

Title:

Click here to enter a date.

Signature: Date:

Description of Services Provided, Must Include the Following:

* Describe if any programs/contracts the organization managed within the past four years have resulted in corrective action and/or penalties due to performance or contract obligations not having been met.
* If there has been corrective action, describe the project, the target and actual performance and/or contract deliverables not met and the resulting outcomes and what was done to address these challenges.
* If the organization has not received any formal corrective action or penalties due to performance, describe a time when they experienced performance challenges and what they did to overcome these challenges.

Click here to enter text.

**Population Served**

1. Provide information on the typical demographics for the populations you have served.

Click here to enter text.

1. If funded through an agency/organization/grants specify the funding source and the specific population(s) served.

Click here to enter text.

**Performance**

1. What has been the performance of the proposed service(s)?

Click here to enter text.

1. Please explain how performance was measured. Discuss actual versus expected performance.

Click here to enter text.

**Qualitative Analysis**

Please provide narrative remarks and data, as appropriate, for each of the performance elements. You may continue on a separate sheet if needed.

* Quality of service

Click here to enter text.

* Effectiveness of management

Click here to enter text.

* Initiative in meeting requirements

Click here to enter text.

* Responses to technical direction or technical assistance

Click here to enter text.

* Responses to performance challenges

Click here to enter text.

* Overall performance

Click here to enter text.

* General Remarks:

Click here to enter text.